

GOVT. OF NCT OF DELHI  
**GURU NANAK EYE CENTRE**  
MAHARAJA RANJIT SINGH MARG  
NEW DELHI-110002

**NO. F. 6(10)/MMA XVI/GNEC/2015-16/**

**DATED:**

To,

1. M/s Ministry of finance co-operative stores, Gate no. 8, Central sect. N. Delhi 110001
2. M/s SBI Staff consumer co-op store, 11 Parliament street , N. Delhi-110001
3. M/s MPLUN Ltd. , B-8, Emporium building Barakhamba road , N. Delhi 110001
4. M/s MSSIDC Ltd. , A-8, Emporium Building Barakhamba Road, N. Delhi 110001
5. M/s Nitin Enterprises , 11, Site no. 1, New Rajendra nagar, Delhi-110060
6. M/s Shree Sat Guru Enterprises , 306, new mela ram market, chatta shamji, chawri bazaar, N. Delhi-110006
7. M/s Enkay Enterprises, V/2389, chawri bazaar, Delhi-110006
8. Notice Board, GNEC
9. Delhi Govt. Website

Subject: **Estimate for preparation of OPD cards, Self sticking posters and Invitation cards**

Sir,

Sealed quotations are invited for preparation of the below mentioned items;

1. OPD Cards for MMA XV – 30,000 no's
2. Self Sticking posters 18"x23"(four colours) – 6000 no's
3. Invitation cards with envelop (white card Ivory) 7"x5"– 1000 no's

You are kindly requested to send your lowest quotation addressed to "**The Director, Guru Nanak Eye Centre, Maharaj Ranjit singh road, New Delhi-110002**" in a sealed cover with the subject of the tender superscripted on the top of the envelop as "**Quotation for OPD cards, Self sticking posters and Invitation cards**" due on 15.02.2016 Before 1:00 pm.

The quotations complete in all respect, should either be sent by post or may be submitted in person in the tender box kept in the purchase section, so as to reach this office before 1:00 PM on .

Quotations received after due date and time shall not be entertained in any circumstances. Quotation will be treated as firm offer and must remain open for acceptance.

The undersigned reserves the right to accept the quotation in part or full or to reject them without assigning any reason.

Yours faithfully

Dr. J. L. Goyal  
Purchase Officer