

**DR. BABA SAHEB AMBEDKAR HOSPITAL
(GOVT. OF NCT OF DELHI)
SECTOR VI, ROHINI, DELHI 85**

F. No. 1(05)/Office Orders/2017/BSAH/Pt. File/

Dated:

OFFICE ORDER 1643

In supersession of this Office Order 744 dated 01/08/2017 and consequent upon joining of Sh. Kaushelendra Kumar Section Officer, following duties are re-assigned to the Section Officers with immediate effect.

S.NO.	Name of the officer & Designation	S. No	Duties Allotted
1	Sh. Vikrant Nain, Section Officer	1	All Work pertaining to Outsource Branch
		2	All work pertaining to SR & JR
		3	All work pertaining to Nursing Officers (Alphabets A-L), Paramedical Staff (Regular & Contractual), All Contractual Nursing Officers
		4	All Court Cases pertaining to Outsource Branch
2	Sh. Kaushelendra Kumar, Section Officer	1	Vigilance matters, Complaints, PGMS & Grievances
		2	All Court Cases except pertaining to Outsource Branch
		3	APIO, RTI
		4	All work pertaining to Nursing Officers (Alphabets (M-Z),
		5	All work pertaining to Ministerial Staff, DNS, ANS, Senior Nursing Officer, Drivers, Nursing Orderlies,
		6	All Misc. Files
		7	Nodal Officer DGEHS

Both Officers are link to each other.

This issues with the prior approval of the Competent Authority.


(VIJAY CHANDNA)
ADMINISTRATIVE OFFICER

Dated: 18/10/18

F. No. 1(05)/Office Orders/2017/BSAH/Pt. File/ 26702-702

Copy to:-

1. PA to Medical Superintendent, Dr. BSA Hospital
2. AMS(A)/AMS(P)/AMS(I)/AMS(OPD)/DMS(A)/DMS(S)/OSD
3. DCA
4. Officers concerned
5. All Dealing Assistants
6. Guard File


17.10.18
(VIJAY CHANDNA)
ADMINISTRATIVE OFFICER