

GOVT. OF NCT OF DELHI  
**GURU NANAK EYE CENTRE**  
MAHARAJA RANJIT SINGH MARG  
NEW DELHI-110002

No.F.7(11)/MedicalGases/2011-12/GNEC/

Dated:

**TENDER NOTICE**

Sealed tenders are invited from reputed manufacturers or authorized agents/distributors for refilling of medical gases as per the list attached for a period of one year. Kindly send your lowest quotation addressed to the **Director, GURU NANAK EYE CENTRE, MAHARAJA RANJIT SINGH MARG, NEW DELHI-110002** in a sealed cover with the subject of the tender superscripted on the top of the envelop as Quotation for **Refilling of medical Gases** Due on 25.02.2016 before 01:00 PM.

The quotation complete in all respects, should either be sent by post or placed in the tender box kept in the hospital so as to reach this office before 01:00PM on 15.02.2016.

Quotation received after the due date and time will not be entertained in any case. The quotation will be treated as firm offer and must remain open for acceptance.

The tenders will be opened on 15.02.2016 at 02:30 PM in the presence of all those who wish to be present on the occasion.

**TERMS AND CONDITIONS: -**

1. Tender should be neatly written or typed and prices be quoted in words as well as in figure without any overwriting or erasing. Any type of over-writing /cutting/erasing of rates will result in non-acceptance of the rates of that particular item.
2. Each page of the tender should be numbered and signed by the tenderer with the seal of the firm.
3. Items quoted should be from Reputed /Standard Mfrs.
4. The covering letter should clearly indicate the list of enclosures.
5. Fixed Deposit Receipt as EMD for a sum of Rs.10,000/- (Rupees ten thousand only ) in the name of Director ,GNEC valid for 13 months should be submitted along with the bid towards Earnest Money Deposit. The EMD shall be returned after finalization of tender to unsuccessful tenderers. EMD of the successful bidder will be retained as security Guarantee. The security Guarantee shall be released after expiry of the validity of the tenders subject to compliance of terms and conditions of tender.EMD is liable to be forfeited if the tenderer withdraws or transfers to others or impairs or derogates the bid in any respect.
6. The bidder must attach copies of latest valid VAT/Drug License Certificate and proof of filling Income Tax Return and VAT Assessment Order.
7. Taxes applicable should be mentioned separately. If otherwise quoted, it shall be presumed that rates are inclusive of all taxes and charges.
8. The bidder should certify that the quoted rates are the lowest Institutional rates.
9. Quotations will remain in force for a period of one year from the date of Finalization of tender.
10. No interest shall be paid for EMD/Security Deposit submitted by the tenderer.

11. The supplies are to be completed within stipulated time mentioned in Supply order.
12. The items supplied by the approved Company/Distributor should be of good quality.
13. In case of non-supplies after the stipulated period a penalty @ 2 % per week subjected to maximum of 10 % of the value of the order will be Imposed and to be deducted from the bill.
14. In case of non supply, the hospital will have option for making risk purchases from alternative sources and the difference of rates will be borne by the approved tenderer.
15. The bills should be submitted in triplicate to enable this hospital to release payment at the earliest.
16. The payment will be made after approval and completion of all codal formalities.
17. That the tendering firm should not have been black listed in any government institution and should give a certificate to this effect in Technical Bid.
18. All disputes or differences arising during the execution of the contract shall be resolved by mutual discussions, failing which the matter will be referred to the Secretary (Law, Justice and Legislative Affairs), GNCTD of Delhi or his nominee for arbitration whose decision shall be binding on the contracting parties.
19. Director, GNEC is empowered to reject/cancel the tender inquiry/contract at any time without assigning any reason.
20. Principal Mfr. /Maker's original test certificate, to be deposited along with supply.
21. The Distributor has to give a Letter of authority from Principal Mfr.
22. The delivery of goods will have to be made at site, i.e., GURU NANAK EYE CENTRE, MAHARAJA RANJIT SINGH MARG, NEW DELHI-110002. Also, collection & delivery charges, if any, for the medical gas cylinders should be mentioned separately.
23. The firm has to submit an undertaking as per 'Annexure A'.

**(DR.J.L. GOYAL)**  
**Purchase Officer**

Annexure 'A'

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**FORMAT FOR UNDERTAKING**

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them during the validity of the tender.
2. The rates quoted by me are valid and binding on me during the period of validity of the tender.
3. I, the undersigned hereby bind myself to the Lt. Governor, Delhi for supply of various items for use in GURU NANAK EYE CENTRE during the period of contract.
4. The items supplied by me would be of the best quality and specifications given by me.
5. Earnest money deposited by me may be retained till the validity of the tender.
6. Security deposit if asked by the department will be submitted by me and the same may be retained till the period of validity.
7. I will adhere to all legal formalities under the drugs & Cosmetic Act. Any breach/violation of rules in this regard is liable for action under the rule.
8. I hereby undertake to supply the items during the validity of the tender as per directions given in the supply order within the stipulated order.
9. If the hospital authorities think it necessary to change any item/items supplied by me found to be defective/inferior quality the same will be replaced by me at no extra cost.
10. Guarantee/Warranty as asked for in the tender form is acceptable to us. If any items supplied by me are found to be defective and beyond repair during the guarantee period, the same shall be replaced by me at my own cost.
11. I hereby undertake to recoup any loss/damages caused to health/life of patient or loss caused to the hospital authority through the use of defective materials supplied by me.
12. There is no vigilance/CBI or court case pending against the firm.
13. The decision of the Director, GNEC will be final and binding upon me.

Prop.

Signature of the tenderer with seal