

GOVT. OF NCT OF DELHI
OFFICE OF THE MEDICAL SUPERINTENDENT
SHRI DADA DEV MATRI AVUM SHISHU CHIKITSALAYA, DABRI, NEW DELHI-110045.
Phone: 011-25395536 Email:msddmsc@gmail.com
RECRUITMENT NOTICE FOR HOSPITAL MANAGER (SUPERINTENDENT)

F.2 (32)/SDDMASC/Hospital Manager/2018 **5093**

Dated: 28-1-2019


Applications are invited from Indian nationals for appointment of four posts of Hospital managers/Superintendents on contractual basis through Walk in Interview basis to be held on 12-02-2019 at 11 AM, in the Office of Medical Superintendent, SDDMASC, Dabri, New Delhi .Filled applications will be received on 12-2-2109 from 9AM to 11 AM only.

Manager/Superintendent –Equipment & Store No. of Post -01
Essential Requirements <ol style="list-style-type: none">1. Degree in Biomedical Engineering from Recognized Institute2. Two Years experience after Graduation in Health and Hospital Management
Desirable Experience <ol style="list-style-type: none">1. Strong Computer Skills2. Experience in Supply Chain Management in Health Sector3. Inventory Management

Manager/Superintendent Caretaking- No. of posts -01 Manager/Superintendent Facilities- No. of posts -01 Manager/Superintendent Patient Care/Felicitation- No. of posts -01
Essential Requirements <ol style="list-style-type: none">1. Full Time MBA Degree from recognized Institution with Two Years experience after MBA preferably in HR Or Full Time BBA Degree from recognized Institution with Five Year experience after BBA preferably in Health and Hospital Management
Desirable Experience <ol style="list-style-type: none">1. Strong Computer skills2. Housekeeping Experience(Not required for Superintendent-Patient Felicitation)

Essential Information

1. Applications as filled in the format will be received in the Office of Medical Superintendent on 12-02-2019 from 9AM to 11 AM.
 2. Interview will be held on 12-2-2109 at 11 AM.
 3. Age must not be more than 40* years on 12-2-2019.
 4. No separate letter for interview or offer letter will be issued. Successful applicants will be informed through email. Result will be available on website www.delhi.govt.in presumably within one week.
 5. Applicants will bring original documents with photocopies related to qualification, mark sheets, Date of birth and experience in concerned field from concerned organization.
 6. The posts are initially for one year. Performance review will be done after every 3 months. The tenure may be extended for another year subject to satisfactory report from Department.
 7. Emoluments will be minimum of Salary in Matrix level - VIII plus DA i.e.Rs.47600/- plus applicable DA (consolidated) per month. No other allowance except DA will be applicable.
 8. Must attach self-attested copies of all certificates
 9. No TA/DA will be paid for appearing in the interview
- *Age relaxation as per govt. provisions


(Dr. Deepmala)
DMS-SDDMASC

APPLICATION FOR POST OF HOSPITAL MANAGER (SUPERINTENDENT)
AT SDDMASC, DABRI, NEW DELHI

Attach Passport Photo

1	Name of Applicant (Capital Letters)				
	AADHAR No.				
2	Complete Address with Pin Code no.				
	Father Name				
3	Mobile No.				
4	Email				
5	Age as on 12-2-2019				
6	Date of Birth				
7	Degree MBA/BBA Mention if MBA in HR				
8	Marks obtained in MBA/BBA				
9	Experience Details (from current employment to past experience after MBA/BBA) (Experience certificate must show duration; type of work handled, character and job responsibilities). (Attach more rows if required.) Certificate of experience must be issued from concerned Organization.	<u>From</u>	<u>To</u>	<u>Organization</u>	<u>Type of work with character and job responsibilities</u>

I hereby certify that above information is true and I understand that submission of any false information will result in rejection of application and job at any time.

Date:

Signature of Applicant.

Guidelines

1. It is essential that correct email address is provided as all communication will be done through email. No separate letter will be issued. Result will be available on www.delhi.govt.in presumably in one week.
2. Please bring all original documents and filled application on 12-2-2019 in the office of Medical Superintendent, Shri Dada Dev Matri Avum Shishu Chikitsalaya, Dabri, New Delhi from 9AM to 11 AM. No application will be received after 11 AM.
3. Please go through Recruitment Notice for details regarding qualification, age, experience and other criteria.
4. Must attach self-attested copies of all certificates with the application